

State Government incentives and allowances for apprentices and trainees

The following table provides a summary of the financial support available for apprentices and trainees as at 1 July 2025. For the most up to date information, please follow the website links provided.

State Government incentives and subsidies			
Incentive/Wage subsidy	Eligibility	Description	Claiming the incentive
<p>Department of Training and Workforce Development (DTWD) Travel and Accommodation Allowance (TAA)</p> <p>Financial assistance for apprentices who are required to travel long-distances to attend off the job training.</p> <p>The TAA is a financial contribution to assist with apprentices' travel and accommodation expenses.</p> <p>The TAA is managed by the Department of Training and Workforce Development.</p> <p>www.dtwd.wa.gov.au/taa</p>	<p>An apprentice is entitled to claim the following based on the round trip distance travelled to the closest training provider:</p> <ul style="list-style-type: none"> the travel allowance — if the round trip is between 71 and 1099 kilometres; or the travel and accommodation allowance — if the travel is 150 kilometres or more. <p>The apprentice must:</p> <ul style="list-style-type: none"> be a resident in WA; have an active training contract; be attending the nearest registered training provider; and be engaged in off the job training which is funded by the Department. 	<p>Travel subsidies are paid as follows:</p> <ul style="list-style-type: none"> 20 cents per kilometre for travel in a private vehicle; or the full cost of return fare on public transport in a bus or train if the travel is between 71 and 1099 kilometres; or a return economy airfare if the travel is 1100 or more kilometres round trip. <p>Apprentices may also be eligible for accommodation assistance of up to \$110 per night, this is calculated according to the apprentice's place of residence.</p>	<p>To submit an online claim, apprentices must have a Western Australian Apprenticeship Management System (WAAMS) login and have their off the job training verified by their training provider.</p> <p>Claim forms and supporting documentation must be submitted within 60 days from the end of each Semester (day release attendance) or within 60 days of each block release period (block release attendance).</p> <p>Further information about the TAA, including how to request a WAAMS login and claim the TAA, can be found here – www.wa.gov.au/service/education-and-training/vocational-education/travel-and-accommodation-allowance-apprentices-and-trainees</p>
<p>Construction Training Fund Apprentice Accommodation Allowance Program</p> <p>Financial assistance for apprentices and trainees living in regional WA who need to travel to attend scheduled off the job training.</p> <p>The allowance covers the difference between DTWDs TAA grant, and the apprentice or trainee's out of pocket expenses for accommodation.</p> <p>Detailed information about the program can be found here – https://www.ctf.wa.gov.au/funding/accommodation-allowance</p>	<p>The Travel and Accommodation Allowance is available to four groups of people.</p> <ul style="list-style-type: none"> Eligible apprentices and trainees who travel more than 70kms (round trip) to complete off-the-job training. Current regional construction workers and regional apprentices travelling for supplementary skills training that is not available at their location. Regional school groups attending a Try-A-Trade. Eligible Certificate II Pre-apprenticeship students travelling to attend training for their qualifications. <p>Apprentices completing qualifications can claim the CTF Travel and Accommodation Allowance rebate in addition to the Department of Training and Workforce Development (DTWD) Travel and Accommodation Allowance.</p>	<p>Travel and accommodation allowances are paid according to the group the apprentice or trainee is in that is, amounts paid are dependent on the individual apprentice or trainee's circumstances.</p> <p>Detailed information about how much can be claimed can be found here – www.ctf.wa.gov.au/funding/accommodation-allowance</p>	<p>Eligible apprentices and trainees can make a claim using forms provided on the CTF website. – www.ctf.wa.gov.au/funding/accommodation-allowance</p> <p>Please note that claims must be made within prescribed timeframes as outlined on the travel and accommodation allowance page on the CTF website.</p>
<p>Construction Training Fund Apprentice Travel Allowance Program</p> <p>Financial assistance for apprentices and trainees living in regional WA</p>	<p>New and existing WA construction industry apprentices and trainees can receive \$1,000 for completing each year of training, up to \$3,000 over 4-years.</p> <p>This payment is for new or existing apprentices who reach the anniversary of their commencement after 1 July 2024.</p>	<p>The Apprentice Support Bonus is an annual payment made directly to eligible apprentices and trainees on the anniversary of the commencement date of their apprenticeship/traineeship.</p>	<p>From January 2025, eligible apprentices and trainees will receive an email notification inviting them to lodge a claim in the CTF portal.</p>

<p>who need to travel to attend scheduled off the job training.</p> <p>The allowance provides financial assistance of 40cents per kilometre driven by private vehicle for those eligible apprentices who travel more than 70km one way and have had a regional travel claim approved by DTWD.</p> <p>Detailed information about the Apprentice Travel Allowance Program can be found here – https://www.ctf.wa.gov.au/funding/accommodation-allowance</p>			<p>If the apprentice/trainee's commencement date anniversary falls between 1 July 2024 and January 2025, they can still lodge a claim when they open.</p> <p>Claims must be made within 12 months of the apprentice or trainee reaching their commencement date anniversary.</p>
<p>Apprentice Support Bonus</p> <p>The Apprentice Support Bonus provides financial support to apprentices and trainees working in the building and construction sector in WA</p> <p>The Apprentice Support Bonus is managed by the Construction Training Fund (CTF).</p> <p>www.ctf.wa.gov.au/apprentice-support-bonus</p>	<p>New and existing apprentices and trainees can receive \$1,000 for completing each year of training, up to \$3,000 over 4-years.</p> <p>This payment is for new or existing apprentices who reach the anniversary of their commencement after 1 July 2024.</p>	<p>The Apprentice Support Bonus is an annual payment made directly to eligible apprentices and trainees on the anniversary of the commencement date of their apprenticeship/traineeship.</p>	<p>From January 2025, eligible apprentices and trainees will receive an email notification inviting them to lodge a claim in the CTF portal.</p> <p>If the apprentice/trainee's commencement date anniversary falls between 1 July 2024 and January 2025, they can still lodge a claim when they open.</p> <p>Claims must be made within 12 months of the apprentice or trainee reaching their commencement date anniversary.</p>
<p>Apprentice Tool Allowance</p> <p>The Apprentice Tool Allowance provides eligible apprentices and trainees working in the building and construction sector with up to \$2,000 to assist them to purchase work related tools and/or safety equipment</p> <p>The Apprentice Tool Allowance is managed by the Construction</p>	<p>Apprentices and trainees who commence training between 1 July 2024 and 30 June 2029 can claim the commencement payment from January 2025.</p> <p>If you are a construction trainee completing your training between 1 July 2024 and 30 June 2029 you can claim the completion payment from January 2025.</p> <p>Make sure you keep the receipts of your tools and safety equipment for purchases made after 1 July 2024.</p>	<p>Eligible apprentices and trainees can receive a reimbursement of up to \$1,000 for the purchase of work-related tools and/or safety equipment if they begin their apprenticeship between 1 July 2024 and 30 June 2029.</p> <p>A second reimbursement of \$1,000 for the purchase of work-related tools and/or safety equipment is also available if the apprentice or trainee completes their training between 1 July 2024 and 30 June 2029.</p>	<p>Eligible apprentices and trainees must submit the tax invoice(s) from the purchase of work-related tools and/or safety equipment, and their bank account details, when they make a claim. Payments will be made to the apprentice or trainee's nominated bank account.</p> <p>The \$1,000 reimbursement limit applies per person for commencement claims and another \$1,000 for completion claims. Apprentices and trainees may claim multiple times and for multiple tools until they reach the \$1,000 reimbursement limit.</p>

Training Fund (CTF) www.ctf.wa.gov.au/apprentice-tool-allowance			<p>For the commencement allowance, claims may be made up to 11 months after the commencement of the apprenticeship or traineeship, for tools purchased from 1 month before the commencement.</p> <p>For the completion allowance, claims can be made up to 6 months after the completion of the apprenticeship or traineeship, for tools purchased from the date of completion.</p>
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